UNED-Application Service for International Students in Spain



PCE REVIEWS

The PCE ("Specific Skills Test") review request procedure is regulated by the article 21 of the UNED Regulation for the accreditation of students from international educational systems for access and admittance to Spanish University, published on the following website: <u>Regulations</u>

The review request for the grades should be made within three working days since the publication of these marks. During this period, the possibility of requesting the review through the computer application will remain open. After this period, this option will no longer available.

In the following video, it is possible to see how to make a PCE review request using the computerized application: <u>https://www.youtube.com/watch?v=trZqxmeK4-4</u>

In order to fill in the claim, a sworn declaration signed by the student should be attached. Without this document, the application will not permit the request to be sent.

There are two types of reviews. It is not possible to request both types of reviews for the same subject:

- <u>Claim (Reclamación)</u>. It is not possible to lower the grade. A general-type review will be made (that all questions have been assessed, that the partial total of the questions coincides with the exam total, that there were no reading errors in the test sheet...). After the claim, it is not possible to request double correction.
- <u>Double correction (Doble corrección).</u> The grade can be lowered. The exams are once again corrected and the final grade shall be the average of the first and second score. The rating can be lower. Once the grade obtained after the double correction has been published, the student may submit a claim to the double correction within 3 working days after the publication of the result.

In order for a student to be able to visualize his grade, his enrollment application must be granted. If you have a problem with your registration, you must send an email to: <u>unedasiss@adm.uned.es</u>. No claim request for ratings should be sent to this email address.

In the event that some subject or subjects have not been graded and the enrollment is granted, students must send the claim through the applications application by means of the request review button, indicating the following for each subject:

- Unrated subject
- Center and date on which the test was performed

Deadlines publication results of the claims: They will be published in the applications application as they are resolved. Maximum period of 15 days since the student submits the request for review.